



City of Edmonds Disability Board

POLICY AND PROCEDURE

Effective: As approved by the Board at the January 29, 2005 meeting
Revised: As approved by the Board at the July 2015 and July 5, 2016, and September 27, 2018 meeting(s)

SUBJECT: DENTAL EXPENSES, #02-05

The City of Edmonds LEOFF 1 Disability Board has approved an annual benefit for LEOFF 1 members in the amount of up to \$700.00 for any dental service charges or dental insurance premiums. This benefit runs on a calendar year from January 1 through December 31 on a “use it or lose it” basis.

To receive a reimbursement under this policy, documentation of dental service charges or dental insurance premiums must include, at a minimum, the following information:

Dental Service Charges

- Date of Service
- Name of Dental Provider
- Total cost of Dental Service/Charge
- Full Name of Person for Whom Service Was Provided
- Proof of Payment

Dental Insurance Premiums

- Invoice
- Proof of Payment

Documentation must be submitted to the Disability Board within a 12 month period from the date of service or dental insurance premium payment to be considered eligible for reimbursement under this policy.

The definition of the term “dental service charges” above does not include services related to the provision of dentures. The Board will review requests for reimbursement of expenses for denture-related services on a case-by-case basis. Such requests must be made to the Board prior to incurring such expenses, and may be reimbursed only if the Board has provided prior approval of such expenses.

NOTE: Any special needs above and beyond the dollar amount set in this policy are subject to appeal by the LEOFF 1 member to the City of Edmonds Disability Board with

appropriate medically necessary documentation. This policy will be reviewed by the Disability Board on an annual basis.